

HOW TO APPLY EDUCATION VISA (ED-VISA)

Kindly note:

1. An ED-Visa is valid for single entry **for education purposes only**.
2. **ED-Visas are valid 90 days** from the date of issuance. Travelers **must** enter Thailand within the said 90-day period. They will be allowed to stay in Thailand for a period of up to 90 days, counting from the date of entry. During the 90-day period of stay, if you wish to leave or re-enter Thailand, you are required to apply for a re-entry permit (single or multiple) BEFORE departure. If you leave Thailand without a re-entry permit, the current stay permit is considered void.
3. **An extension of an ED-Visa is possible**. The extension of stay is at the discretion of the immigration officer. Extension applications can be made at the Office of Immigration Bureau (visit www.immigration.go.th for more information). A.G. Students will need to apply for an extension after they arrive in Bangkok.

6 REQUIRED DOCUMENTS

(PLEASE FIND THE FULL SAMPLE DOCUMENTS BELOW)

COPY

1 AIGS Enrollment Application Form (COPY)

(From registration on website)

*Please sign your name at the bottom of the copy

2 Passport page with your personal particulars (COPY) AND all pages that have been used (COPY)

*Please sign your name at the bottom of the copy

3 High school, college, and/or university diploma that shows graduation date (COPY)

*This must be in English or accompanied by an approved English translation.

*Please sign your name at the bottom of the copy



x 6

4 Passport photos 3 x 4 cm

5 Personal history form

6 Purpose of attending the course

PLEASE DOWNLOAD AND FILL THESE TWO FORMS VIA THE LINK BELOW

4 STEPS TO APPLY ED-VISA

1

Scan all document and email registrar@aigsthailand.com

Please send us all documents via email for us to check *first*. After we check everything, AIGS will inform you to send us the hard copy documents and mail to:

Please send the documents via UPS, FedEx, DHL or EMS.

Wanphen Somprachayanan / AIGS
919/539 Silom Road
Jewelry Trade Center, 48th Floor
Silom, Bangkok
Bangkok 10500 THAILAND
T: +66 (0) 2267 4315

2

AIGS will submit your documents to the Ministry of Education

It normally takes 2-3 weeks to get an approval letter from the Ministry.

3

AIGS will send the approval letter to you along with a few other official documents

Please make sure your address in the registration form is current and up to date in order to receive the documents.

4

Take all documents to the Thai Embassy in your home country

You are responsible for any visa or processing fees charged by the Thai Embassy or Consulate.